



NATIONAL INSTITUTE OF AYURVEDA

(Deemed to be University)
Ministry of Ayush, Government of India
Jorawar Singh Gate, Amer Road, Jaipur – 302002

ADVERTISEMENT NOTICE

Engagement of Principal Consultant (Estate) – Retired Government Servant

The National Institute of Ayurveda (Deemed to be University), Jaipur, under the Ministry of Ayush, Government of India, invites applications from eligible retired Government servants having extensive experience in Estate Management, Engineering Works, Infrastructure Development, Construction Management and Project Monitoring for engagement as Principal Consultant (Estate) on purely contractual basis.

The engagement shall be made under the category of “Consultant (Retired Government Servant)” in accordance with the National Institute of Ayurveda Policy for Engagement of Consultants, Young Professionals and Outsourced Contractual Staff, 2026, and the applicable Guidelines of the Ministry of Ayush effective from 01.04.2026, as amended from time to time. The NIA Policy specifically provides a separate framework for engagement of retired Government servants as Consultants.

1. Details of Engagement

Name of Engagement	No. of Post	Category
Principal Consultant (Estate)	01	Consultant (Retired Government Servant)

2. Eligibility

The engagement shall be open only to retired Government servants possessing the requisite qualifications and experience relevant to the Estate/Engineering/Infrastructure functions of the Institute.

The candidate should have retired from a senior technical/administrative position in Central Government, State Government, CPWD, MES, Government Department, Autonomous Body, PSU or other Government organization, with substantial experience in Estate Management, Civil Works, Infrastructure Development, Construction Management and related activities.

3. Essential Qualification

Degree in Civil Engineering from a recognized University/Institution. **Desirable Qualification**

Post Graduate qualification in Engineering, Construction Management, Project Management, Infrastructure Planning or any related field.

4. Essential Experience

Minimum 20 years of professional experience in one or more of the following areas:

Government infrastructure projects, Estate management, Public Works Administration, Construction Management, Project Management, Infrastructure planning and development and Technical supervision/monitoring of major works.

Preference shall be given to candidates having experience at senior level such as Chief Engineer, Additional Chief Engineer, Superintending Engineer, Executive Engineer or equivalent, particularly in CPWD, MES, Central/State Government Departments, PSUs, Autonomous Bodies or other Government organizations.

Experience in handling major institutional, educational, healthcare, residential or campus infrastructure projects shall be desirable.

5. Age Limit

The candidate should not be more than 64 years of age as on the last date of receipt of application.

The engagement shall, in no case, continue beyond the maximum period permitted under the applicable Government/Ministry of Ayush guidelines. The NIA Policy provides that engagement of a retired Government servant shall not extend beyond five years after superannuation.

6. Scope of Work

The Principal Consultant (Estate) shall provide expert advice and assistance to the Institute in matters relating to:

1. Estate and infrastructure management of NIA, Jaipur.
2. Planning and monitoring of construction, renovation, repair and maintenance works.
3. Preparation, Scrutiny of estimates, drawings, designs, specifications and technical proposals.
4. Monitoring of ongoing infrastructure projects and works.
5. Coordination with CPWD and other executing agencies.
6. Technical examination of project proposals, deviations, variations and related matters.
7. Monitoring of quality, progress and timely completion of works.
8. Technical advice on campus development and infrastructure planning.
9. Assistance in preparation/review of tender documents and technical specifications.
10. Examination of technical issues arising during execution of works.
11. Advice regarding optimal utilization, maintenance and development of institutional assets.
12. Any other Estate/Engineering/Infrastructure-related assignment entrusted by the Competent Authority.

7. Period of Engagement

The initial engagement shall ordinarily be for a period of one year.

The engagement may be extended by another year, subject to:

- satisfactory performance;
- continuing requirement of the Institute;
- availability of funds;
- review of the engagement; and
- approval of the Competent Authority.

Continuation beyond two years after superannuation shall require appropriate justification and review. In no case shall the engagement extend beyond five years after superannuation, in accordance with the NIA Policy.

8. Remuneration

The selected retired Government servant shall be paid a fixed monthly remuneration as admissible under the applicable Government, calculated by deducting the Basic Pension from the Pay drawn at the time of retirement.

No Dearness Allowance (DA) shall be admissible.

Transport Allowance, wherever admissible, shall be governed by the applicable Department of Expenditure/Government instructions.

No HRA, residential accommodation, CGHS facility or medical reimbursement shall be admissible unless specifically authorized under applicable Government instructions.

9. Nature of Engagement

The engagement shall be:

purely contractual, full-time, subject to the approved Terms of Reference; and without any right to regular appointment, absorption, continuation or any other service benefit in the Institute.

10. Selection Procedure

The selection shall be made through open advertisement and a duly constituted Selection Committee, in accordance with the NIA Policy and applicable Ministry of Ayush guidelines.

The Selection Committee may assess the candidates on the basis of:

- educational/professional qualifications;
- experience and nature of duties performed before retirement;
- relevance of experience to the proposed assignment;
- experience in handling major Government infrastructure/estate projects;
- interview/presentation, wherever considered appropriate; and
- overall suitability for the assignment.

11. Vigilance/Antecedent Verification

The selected candidate shall be required to furnish relevant details regarding his/her previous Government service, retirement, last post held, pay level/pay drawn at retirement, pension and vigilance status.

Vigilance clearance/record from the previous office shall be obtained, as applicable, before finalization of engagement.

12. Contract Agreement

The selected candidate shall execute the prescribed Contract Agreement and Non-Disclosure/Confidentiality Undertaking with the Institute before joining.

13. Reporting

The Principal Consultant (Estate) shall function under the overall supervision of the Vice-Chancellor, NIA, and shall coordinate with the Joint Director (Administration), Estate Section and other concerned officers/technical agencies as directed by the Competent Authority.

14. How to Apply

Eligible retired Government servants may submit their application in the prescribed format along with self-attested copies of:

1. Proof of Date of Birth;
2. Educational qualification certificates;
3. Experience/service certificate;
4. Retirement order/PPO;
5. Details of last post held and pay drawn at the time of retirement;
6. Pension details;
7. Vigilance clearance/status, wherever available;
8. Identity proof;
9. Recent passport-size photograph; and
10. Any other relevant document.

Applications should reach:

JOINT DIRECTOR (ADMINISTRATION)
National Institute of Ayurveda (Deemed to be University)
Jorawar Singh Gate, Amer Road
Jaipur – 302002

on or before 1-09-2026 at 05:30 PM.

15. General Conditions

1. The engagement shall be governed by the NIA Policy for Engagement of Consultants, Young Professionals and Outsourced Contractual Staff, 2026 and applicable Ministry of Ayush/Government of India instructions.
2. Only retired Government servants meeting the prescribed eligibility conditions shall be considered.
3. Mere fulfilment of eligibility conditions shall not confer any right to engagement.
4. The Institute reserves the right to shortlist candidates based on the relevance and extent of their experience.
5. Original documents shall be produced at the time of interview/document verification.
6. No TA/DA shall be admissible for attending the interview.
7. The Institute reserves the right to cancel the engagement process or modify the number of engagements without assigning any reason.
8. The decision of the Competent Authority regarding selection and engagement shall be final and binding.
9. The engagement shall be subject to vigilance/antecedent verification and satisfactory performance.
10. The Consultant shall maintain strict confidentiality of all official information, records and documents accessed during the period of engagement.

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Ministry of Ayush, Government of India
Jaipur

**Affix Recent
Passport Size
Photograph**

ANNEXURE-I

APPLICATION FORM

**For Engagement of Principal Consultant (Estate)
on Contractual Basis**

1. Personal Details

Particulars	Details
Name of Applicant	
Father's/Husband's Name	
Date of Birth	
Age (as on closing date)	
Gender	
Category (UR/OBC/SC/ST/EWS/PwBD)	
Aadhaar No.	
Mobile No.	
E-mail ID	
Correspondence Address	
Permanent Address	

2. Educational Qualification

Examination	Board/University	Year	Percentage/CGPA	Subjects
10th				
12th				
Graduation				
Post Graduation				
Professional Qualification				

3. Experience

Employer	Designation	Period	Nature of Duties

4. Declaration

I hereby declare that all information furnished above is true and correct to the best of my knowledge. If any information is found incorrect at any stage, my candidature/engagement shall be liable to cancellation.

Date:

Place:

(Signature of Applicant)