



राष्ट्रीय आयुर्वेद संस्थान

(आयुष मंत्रालय, भारत सरकार)

जोरावर सिंह गेट, आमेर रोड़, जयपुर-302002

NATIONAL INSTITUTE OF AYURVEDA

(Ministry of AYUSH, Govt. of India)

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Order No. 2167-73

Dated:- 17/5/19

Office Order

PROSPECTUS COMMITTEE (U.G.)

In continuation to office order No. F10 (5)/शैक्ष / 2017 / 3142-43 dated 27-06-2017, the prospectus committee is re constituted to draft the annual plan of activities for the year 2019-20 and to incorporate the same in the institute as under

Chairperson – Prof. Meeta Kotecha (Dean UG Studies)

Members:

- Dr. Sunil Kumar Yadav- Member
- Dr. Hetal Dave- Member
- Dr. Sumit Nathani - Member
- Dr. Sarvesh Agarwal - Member Secretary


DUTIES:

- To collect proposals / materials from the Departments, Committees and lecturers to draft Annual plan of activities for the year for publication in the Prospectus.
- To draft the Annual Plan of activities for the year 2019-20 and to incorporate the same in the Prospectus.
- To finalize College Prospectus & Admission Form for the year 2019-20.
- To assist the students and to interact with the parents during admissions for the year 2019-20.
- To provide proper College Identity Cards to the students after the reopening of the institute for the year 2019-20.
- To file and maintain the records of the admissions and Annual Plan.
To submit the enrollment records to the IQAC Committee.


(PROF. SANJEEV SHARMA)
DIRECTOR

Copy to:-

1. All the member of the committee
2. All Heads of the department for information of Staff
3. Deans
4. Deputy Director (Admin.)
5. PA to Director
6. Notice Board
7. NAAC Office


(PROF. SANJEEV SHARMA)
DIRECTOR